

DESCRIPTION OF SERVICES

To fairly and equitably assess all property, both taxable and exempt, as mandated by State Ordinance while providing accurate information to customers, other agencies and the general public in a timely and efficient manner.

OBJECTIVES

1. Conduct annual assessment of all parcels in County that is equitable, meets requirements for appraising all property at 100 percent of Fair Market Value and mandated by the State.
2. Update and maintain accurate information on all parcels of County property to assist the appraisal process and provide other County offices and the public with timely information.

BUDGET SUMMARY

	FY 02 Budget	FY 03 Adopted	FY 04 Adopted
Personnel	\$ 480,973	\$ 575,362	\$ 600,809
Operating	63,214	83,276	65,900
Capital	10,000		10,000
Total	\$ 554,187	\$ 658,638	\$ 676,709

PERSONNEL

Full-time Personnel	10	11	11
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WORKLOAD INDICATORS

	FY 02 Adopted	FY 03 Adopted	FY 04 Adopted
Parcels Assessed	25,800	26,750	27,750
Property Transfers Updated	4,500	4,950	5,500
New Parcels Subdivided	1,100	950	1,000
Parcels Physically Assessed	6,000	7,000	7,500
Supplements Assessed	1,000	1,100	1,200

BUDGET COMMENTS

The major focus of this division is the fair and equitable assessment of all property and the integration of the CAMA (Computer-Assisted Mass Appraisal) system with the tax billing software. Funds are included for a position previously funded from the Capital Projects fund and for transfer of microfilmed real estate records to a computer image format.